Guidelines for Events with Animals

This document is intended to provide guidelines for Missouri S&T departments, recognized student organizations, and other approved event organizers that wish to host events involving animals on the Missouri S&T campus or on property owned, operated, or controlled by the university.

Animals participating in events are permitted only in outdoor locations that have been approved by Missouri S&T for animal-related activities. Animals are not permitted inside university buildings or facilities as part of an event, unless otherwise specifically authorized by the university.

These guidelines are intended to address animals that are brought to campus specifically as part of an event or activity. They do not apply to research or instructional activities involving animals, service animals, assistance animals, or animals associated with law enforcement or university public safety activities. Those animals and activities are subject to applicable university policies and procedures.

Events involving animals may include petting or therapy animal events, stress-relief activities, live demonstrations, animal-related fundraisers, animal shows, or other activities in which animals are intentionally brought to campus for participation.

Animals participating in these types of events must be in good physical and behavioral health and must be appropriate for the type of event and activities planned. Animals must not be placed in situations that compromise their health, safety, or well-being. Hosting organizations and animal handlers are responsible for monitoring animals throughout the event and taking appropriate action if an animal becomes stressed, fatigued, ill, agitated, or otherwise unable to safely participate.

In addition to all applicable Missouri S&T policies, procedures, and requirements governing university events, hosting organizations requesting to bring animals to campus are expected to comply with the following guidelines:

- **Approval** – The hosting organization must submit an event reservation request through the Missouri S&T Events and Hospitality Management EMS system and receive confirmation of the reservation before proceeding with event.
- **Health certificates** – The hosting organization must obtain documentation that animals participating in event are in good health and have been vaccinated against disease.
- **Notifications –** Upon receiving approval to host an event involving animals on campus, the hosting organization must provide Missouri S&T University Police and

Landscape Services with the event date, time, approved location, and any other information requested by the university. This notification must be provided in advance of the event to allow for appropriate planning and coordination.

- **Incidents** - Environmental, Health and Safety must be notified immediately in the case of any animal bites.
- **Event supervision** – The organization, vendor, or entity providing animals for the event must provide trained, experienced, and responsible handlers who are capable of maintaining appropriate control of the animals at all times. Handlers must remain with the animals throughout the event and are responsible for monitoring their behavior, safety, and well-being.
- **Sanitation** – The hosting organization and animal handlers are responsible for the immediate removal and proper disposal of all animal waste generated during the event. The event area must be maintained in a clean and sanitary condition throughout the event and returned to its original condition following the event. The hosting organization is responsible for any costs associated with additional cleaning, waste removal, or remediation required as a result of the animals or event activities.
- **Cleanup and damage responsibility** - For events involving animals, the hosting organization is financially responsible for any additional cleaning, waste removal, repairs, or damage resulting from the event or animals. The event area must be left in the same condition as it was found.
- **Prohibited animals** - Wild, exotic, or otherwise non-domesticated animals are generally prohibited at Missouri S&T events.
- **University authority -** Missouri S&T reserves the right to determine or approve the location of an event involving animals, limit the duration or scope of the event, and establish any additional requirements necessary to support the safe and appropriate operation of the event. This may include requiring security, custodial services, or other university support personnel at the expense of the hosting organization.

Acknowledgment and Agreement

By signing below, I acknowledge that I have read, understand, and agree to comply with the Missouri S&T Guidelines for Events with Animals, as well as all applicable Missouri S&T policies, procedures, and requirements related to the event.

I understand that the hosting organization is responsible for ensuring that all individuals, vendors, animal handlers, and other parties involved in the event are aware of and comply

with these guidelines. I further understand that failure to comply with these guidelines or other applicable university requirements may result in the event being modified, suspended, or canceled and/or the animals being required to leave university property.

By signing below, I acknowledge and accept responsibility for the obligations outlined in these guidelines, including responsibility for any applicable cleanup, repair, or damage costs resulting from the event or animals.

Organization/Department: _____

Event Name: _____

Event Date: _____

Name of Authorized Representative: _____

Signature: _____

Date: _____